

SECRET

MEMORANDUM FOR: Executive Director-Comptroller

ATTENTION : Administrative Officer, O/DCI

SUBJECT : Official Home-Area-to-Work Transportation for
Critical Key Employees During Snow Emergencies

REFERENCES : (a) Memo dtd 29 Sept 67 to Ex. Dir.-Compt. fr
D/L, subject: Changes in the Critical Key
Employee List for Official Home-Area-to-
Work Transportation During Snow Emergencies
(b) Memo dtd 3 Oct 67 to D/L fr AO/DCI, same
subject as Ref (a)

1. This memorandum is for your information only.
2. In connection with the references, the Director of Security advised that the Office of Security would provide special emergency transportation for the Director of Central Intelligence. The Office of Security will also provide, or arrange for, such transportation for the Deputy Director of Central Intelligence when required. The Office of Logistics will provide such transportation for the Executive Director-Comptroller and the Deputy Directors when required. They have been advised accordingly.
3. The attachment includes emergency pickup points and routes to accommodate the other critical key employees, designated by Reference (b), who may require official transportation from home areas to work during officially declared snow emergencies.
4. Due to equipment and manpower limitations, emergency transportation can only be provided for a small cadre force when private and public transportation is at a standstill. The designated single point-of-contact official in your Office will be notified when weather conditions are such that this emergency plan is to be placed into effect.

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Key Employees During Snow Emergencies**

5. In order to prevent undue demand on limited Agency transportation capabilities, I am attaching enough copies (30) of the listing of emergency pickup points and routes for distribution to the critical key employees named in Reference (b).

**George B. Maloon
Director of Logistics**

Att

cc: D/S, w/o att

Distribution:

- Orig & 1 - Addressee, w/att
- ① - OL Official, w/o att
- 1 - OL/LSD, w/o att
- 1 - OL/PS, w/o att
- 1 - D/L Chrono, w/o att

OL/PS/TPB: (22 Nov 67)